

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
**SINGLE MEMBER LIMITED LIABILITY COMPANY**  
(SMLLC)  
**REQUEST FOR DEPARTMENT IDENTIFICATION NUMBER**

FOR DRA USE ONLY

<b>SMLLC ENTITY INFORMATION</b>
SMLLC NAME
SMLLC NUMBER AND STREET ADDRESS
SMLLC CITY/TOWN, STATE, ZIP CODE

FOR DRA USE ONLY <b>D I N</b>

**ALL SMLLC's MUST USE THE DEPARTMENT IDENTIFICATION NUMBER WHEN FILING ANY AND ALL TAX RELATED DOCUMENTS.**

**Your department assigned number shall be used in place of the member's federal number. When filing all future documents, the Department Identification Number shall be entered wherever Federal Employer Identification Numbers or Social Security Numbers are required.**

<b>SMLLC MEMBER INFORMATION</b>	<b>MEMBER FEDERAL EMPLOYER IDENTIFICATION NUMBER:</b>
SMLLC MEMBER NAME	FEIN
SMLLC NUMBER AND STREET ADDRESS	_____
	SSN
SMLLC MEMBER CITY/TOWN, STATE, ZIP CODE	_____

<input type="checkbox"/> Yes, for federal income tax purposes, the income of the SMLLC will be reported on the tax return of the member as listed above. <input type="checkbox"/> No, for federal income tax purposes, the income of the SMLLC will NOT be reported on the tax return of the member as listed above. The income will be reported on the tax return for:	
NAME	MEMBER FEDERAL EMPLOYER IDENTIFICATION NUMBER
NUMBER AND STREET ADDRESS	FEIN
	_____
CITY/TOWN, STATE, ZIP CODE	SSN
	_____
<b>ENTITY TYPE:</b> <input type="checkbox"/> ① Proprietorship <input type="checkbox"/> ② Corporation/Combined Group <input type="checkbox"/> ③ Partnership <input type="checkbox"/> ④ Fiduciary	

Under penalties as provided by law, I declare that I have examined this application, and to the best of my knowledge and belief, it is true, correct and complete.

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SIGNATURE OF APPLICANT (Proprietor or Partner)

DATE

SIGNATURE OF OFFICER OF CORPORATION IF OTHER THAN OWNER

DATE

TITLE

NH DEPT OF REVENUE ADMINISTRATION  
MAIL DOCUMENT PROCESSING DIVISION  
TO: PO BOX 637  
CONCORD NH 03302-0637

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INSTRUCTIONS

<b>WHO MUST FILE</b>	All <b>Single</b> Member Limited Liability Companies (SMLLC)
<b>PURPOSE</b>	To obtain an identifying number which is required to file NH tax related documents. SMLLC's are required by NH Law to file a separate entity tax return even though the SMLLC does NOT file a separate federal tax return. A New Hampshire Department of Revenue Administration assigned number, Department Identification Number (DIN), is necessary in order to process all tax related documents for a SMLLC.
<b>WHEN TO FILE</b>	This form must be filed at least 30 days prior to the due date of your first business tax document. Any changes in the registration information must be provided to the Department at least 30 days prior to the change.
<b>WHERE TO FILE</b>	NH Department of Revenue Administration Document Processing Division PO Box 637 Concord, NH 03302-0637
<b>NEED HELP</b>	Call the Department of Revenue Administration, Document Processing Division at (603) 271-2186. Hearing or speech impaired individuals may call TDD Access: Relay NH 1-800-735-2964.